

SCHOOL DISTRICT NO. 750
COLD SPRING, MINNESOTA

STAFFING OF EXTRA-CURRICULAR ACTIVITIES

Adopted: November 22, 1999

Revised: October 9, 2017

Reviewed: January 24, 2022

I. PURPOSE

The ROCORI School District is committed to providing K-12 students with a variety of extra-curricular activities in arts, academic, and athletic areas throughout the school system within the fiscal limitations of the district's budget.

II. GENERAL STATEMENT OF POLICY

It is the school district's desire to adequately staff the activities sponsored to provide a quality program and experience for students.

III. GUIDELINES

A. **STAFFING OF ACTIVITIES:** At the beginning of each school year, the activities director(s) will submit to the superintendent a list of activities anticipated for the upcoming school year. Included in the list of activities, the administrator is expected to provide recommended ranges of staff-to-participant ratios for all activities under their supervision. Ranges will project the highest and lowest numbers of students to be assigned to a single coach or advisor of an activity.

1. Within these ranges, the activities director(s) are authorized to assign staff for the various activities. The assignments will be submitted to the School Board for final authorization on a seasonal basis.
2. If numbers of participants are expected to exceed or fall below the established ranges, the activities director(s) or principals will consult with the coaches, advisors, coordinators or other appropriate administrators to review options. With the approval of the superintendent, the activities director(s) has the authority to add, change, or eliminate staff to accommodate the participation change.
3. The activities director(s) will submit a report to the School Board annually that includes the number of participants and staff in all extra-curricular activities, as well as other relevant program information.

B. **TITLE IX COMPLIANCE:** It is the intent of the School Board to remain in compliance with Title IX gender equity when addressing the staffing of activities.

IV. IMPLEMENTATION AND MONITORING

SCHOOL BOARD DISCRETION: The sole responsibility and ultimate authority for staffing of any extra-curricular activity rests with the School Board. The School Board retains the right to staff activities as it deems necessary in regard to financial and other relevant interests.

Source: ROCORI School District No. 750