

SCHOOL DISTRICT NO. 750
COLD SPRING, MINNESOTA

COMMUNITY EDUCATION REFUND POLICY

Adopted: November 14, 1994

Revised: February 28, 2005

Reviewed: April 8, 2019

This policy shall apply to prepayments for Community Education sponsored activities.

CLASS CANCELLATIONS AND REFUNDS: Classes with insufficient enrollment will be cancelled prior to the first meeting and the Community Education office will notify the registrant of the cancellation.

1. Registrants may transfer to another class or receive a full refund.
2. Only those who have pre-registered will be notified by phone or email of cancellations.
3. Refunds will not be issued after a class or activity has started except in the case of a family emergency or other extenuating circumstances upon the approval of the Community Education Director.
4. All refunds shall be prorated.

TRIPS: No refunds are given for trips, as tickets are purchased and buses arranged for in advance and cannot be returned. Registrants may sell or give the ticket away or call the Community Education office, which will try to help find a replacement. If trips are cancelled due to insufficient enrollment, refunds will be made.

Source: Ind. School District No. 750