

**APPLICATION TO CONDUCT A FUND RAISER ROCORI  
SCHOOL DISTRICT**

In order to facilitate the approval process for a fund raising activity, the following information is required. This application must be completed before any part of the fund raising activity is conducted.

1. Organization: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Contact Person Email: \_\_\_\_\_ Phone: \_\_\_\_\_  
Who is the lead person for the fundraiser? \_\_\_\_\_  
Who is the organization treasurer? \_\_\_\_\_
2. Purpose of the fund raiser:
3. Type of fund raiser (what will be offered or sold)  
 Service Project \_\_\_\_\_  Sale of \_\_\_\_\_  
 Contest \_\_\_\_\_  Activity \_\_\_\_\_  
 Donation/Crowdsource \_\_\_\_\_  Other \_\_\_\_\_
4. Fund raiser dates: from \_\_\_\_\_ to \_\_\_\_\_
5. Where will fund raiser be conducted? (Identify location) \_\_\_\_\_
6. Targeted audience of the fund raiser:
7. Who will participate in the actual fund raising?
8. How will parents/guardians and community be notified of this activity?
9. Projections for the amount to be raised \_\_\_\_\_
10. What are the perceived benefits of the fund raiser?
11. What is the history of this fund raiser?

In addition to the previous information, if this fund raiser is part of a series of fund raising events or activities for this organization:

A. How many different activities are being conducted? \_\_\_\_\_

B. What is the projected total amount to be raised by all the fund raising activities?

C. When are the various activities to be conducted? \_\_\_\_\_

Does this organization charge fees to the parents or students...

to participate in the organization?      Yes      No      Amount? \_\_\_\_\_

to engage in the event sponsored?      Yes      No      Amount? \_\_\_\_\_

for other purposes?      Yes      No      Amount? \_\_\_\_\_

The sponsoring organization, \_\_\_\_\_, agrees to abide by the Fund Raising Policy (725) approved by the ROCORI School Board.

\_\_\_\_\_  
Organization Contact Person

\_\_\_\_\_  
Date

**APPROVED BY:**

\_\_\_\_\_  
Building Principal

\_\_\_\_\_  
Date

\_\_\_\_\_  
Activity Director (if involving an activity)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

**\*\*Any food related fund raisers must include the signature/approval of the Food Service Director.**

\_\_\_\_\_  
Director of Food Service

\_\_\_\_\_  
Date