

ROCKVILLE • COLD SPRING • RICHMOND

District Level Meetings

Respectful, Open and Honest, Compassionate, Optimistic, Ready, Inclusive

Date: 8/15/18

District Committee Norms:

Communicate Effectively	Manage Challenges
 Listen for Understanding 	Be Respectfully Curious
 Clear and Consistent information going out to each building 	Engage in Problem Solving
and all staff	 Value Differences and Support Committee
 Notes and Agendas Timely Posted 	
Motivate for Optimal Performance	Collaboration for Success
Be on Time	Assume positive Intentions
Attend Meetings	Help Others Succeed
 Engage and buy in to build understanding of decision making 	Support the Purpose of the Committee

Agenda:

Time	Agenda	Action Steps and Meeting Notes
	Welcome Back	New members, summer shares, Norms, Voting
		Bring electronic device, agendas posted in 365
		Voting: Approval by majority vote. Members pick Red, Yellow, Green, or abstain. Green- I approve. Yellow- I have questions or concerns yet. Red-I do not approve.
	SD sheets to approve	MNAFEE Conference
		Looking for reimbursement?
		\$190 per person (\$380)
		No Sub needed and no time card needed.
		It aligns with the ECIPS programs
		This was not submitted through the building. This needs to be brought to building level first.

Charge for committee this year and next

Charge for the committee this year:

What do we do as a committee support staff development happening across the district?

We want to meet the needs of all staff. We want to help provide professional development for all.

Who:

The District Staff Development committee is represented by members of each building.

Does what:

The committee provides professional development through district wide collaboration,

Why:

To enhance best practices and create an exceptional education for all.

Update the website with the above.

R-0 Y-0 G-9

Approved

Paraprofessional will receive training through SCTC this year. This will be fund through various funds (District Staff Development, Title II, Building Staff Development).

This will give them more applicable training to their position. The training is based on the paraprofessional competencies.

Nate G, Jake Z, and Scott S worked to bring this training to our Paraprofessionals.

It will be nice to align all of our paras together across the district.

New hire paraprofessionals should have time to meet with the special education teacher. Currently, they do not get this time with the teacher before starting.

Paras first training is August 29th 7:30 am until 1pm.

Back to School Options

Keynote was book by Superintendent back in February.

Back to School for this year is set but the Staff Development Committee could make improvements for next year and have a role in planning.

Other districts have learning sessions so people can get information that they need/want.

We can build our back to school better. This would need to be worked on in the spring right after Academy Day.

We could get rid of keynote. Most people want to be in their classroom to get ready for the year. It's hard to pay attention to a speaker when you have other things to do.

If we offered learning sessions. There might be more option available for others beside teachers.

Building days are run by the principals. The committee would just be working on the district day.

We need to define the purpose of Back to School so it is not a repeat of Academy Day.

Back to School is preparation for the year not a license renewal day.

This will be revisited after Academy Day.

Academy Day...another school joining

New London Spicer is interested in joining our Academy Day.

Last year, we hosted Holdingford and they shared the cost of keynote.

This year we would like to share cost of everything.

NLS is a little smaller than us. We would need to possibly double the number of presenters.

Office 365 training is on the calendar for Academy Day.

We can decide if we want even want a keynote.

Round table discussion sessions with other district would be very beneficial.

If we have a round table, a subject of discussion helps to start conversation and there should also be a facilitator of the meeting.

It is great to build relationships with neighboring districts.

Invite New London Spicer to Academy Day.

R-0 Y-0 G-9

Approved.

Staff Development policy review

Policy

There is a purposed new policy.

(Click <u>HERE</u> for the policy)

Vision

Looking for Staff Development Committee feedback on the policy and policy changes.

Over the next month read through the purpose policy changes and be ready to provide feedback.

Can we ask the staff what they want from us?

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Other:

Back to School lunch catered by community restaurants. Each staff member pays a dollar.

Restaurants have been asked to bring gluten free options.

Can we write our **vision** without knowing what they want?

Anyone willing to help let Jake know.

Next Meeting Date: September 14th, 2018